

2725 ROCKY MOUNTAIN AVE
SUITE 450
LOVELAND, CO 80538
www.IRES-net.com
www.ColoProperty.com



MAIN 970-593-9002
TOLL FREE 800-596-4901
FAX 970-593-0900

INFORMATION AND REAL ESTATE SERVICES, LLC

TRANSFER / CHANGE NOTICE

Please report all changes to IRES, LLC promptly.

Effective: ___ / ___ / ___ Agent's Name: _____

I WISH TO NOTIFY IRES, LLC OF THE FOLLOWING CHANGE: (No charge)

- _____ Change my NAME from _____ to _____
- _____ CONTACT PHONE NUMBER add/change _____
(Will appear on your listings, IRES Roster, and ColoProperty.com)
- _____ REINSTATE MLS subscription (IRES services have been cancelled less than 6 months)
(A statement of IRES fees for the current quarter will be due upon receipt.)
- _____ E-MAIL ADDRESS from _____ to _____
- _____ FAX NUMBER from _____ to _____

IF TRANSFERRING OFFICES:

Transfer from _____ (office) to _____ (office)

Address of office you are transferring TO:

Street: _____ City/ZIP _____

Telephone: _____ Fax: _____

Transfer listings below to my new office.

(Former Employing Broker's Signature is required)

(MLS#)	(Address)	(MLS#)	(Address)
_____	_____	_____	_____
_____	_____	_____	_____

Leave these listings at former office and transfer into Employing Broker's name:

(MLS#)	(Address)	(MLS#)	(Address)
_____	_____	_____	_____
_____	_____	_____	_____

OFFICE CONTACT CHANGES (from Staff or Managing Broker ONLY):

ADDRESS from _____ to _____

PHONE NUMBER from _____ to _____

FAX NUMBER from _____ to _____

MANAGING BROKER from _____ to _____

Authorized signature: _____

\$10.00 OFFICE Transfer Fee \$10.00 TEAM Transfer Fee <input type="radio"/> Attached/Enclosed <input type="radio"/> Bill Me

IF ADDING/TRANSFERRING OR REMOVING TEAM INFORMATION:

ADD/TRANSFER to TEAM (name): _____

REMOVE from TEAM (name): _____

CHOOSE ONE:

I am currently a member of the following REALTOR® Board/Association: _____

I am currently NOT a member of a REALTOR® Board/Association

Account Balance: \$ _____ FOR INTERNAL OFFICE USE ONLY:
Statement emailed on _____ / _____ / _____

Status Changes: Boreas _____ / _____ / _____ (Date) _____ (Initials)
ColoProperty or IDX? Y N _____ (Initials)